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**Statewide
 Training
 And
 Registration
 System
 (STARS)**



**QUICK
 REFERENCE**

Statewide Training and Registration System (STARS)

I DON'T KNOW MY EIN	I KNOW MY EIN	ENROLL IN CLASSES
<p>How do I sign in?</p> <ul style="list-style-type: none">Go to the website, (www.azgu.gov/stars).STARS requires you to have an Employee Identification Number (EIN), password and email address. Click on “Sign In” on the website to sign in. <p>I don't know my EIN and password? How do I find it?</p> <ul style="list-style-type: none">Go to the website and click on LOOK UP YOUR EIN. Insert your last name and agency. Your EIN will be emailed to you.(an email address is required to use this feature) <p>I don't have my EIN or am not a State employee. How do I obtain one so I can register in classes?</p> <ul style="list-style-type: none">Go to the website and click “Sign up now”. Fill out the required personal information.	<p>I know my EIN and password, how do I log in?</p> <ul style="list-style-type: none">Go to the website, (www.azgu.gov/stars). <p>I know my EIN and password and want to enroll in classes. Where do I find the classes?</p> <ul style="list-style-type: none">Click on “Register for Classes”. Log in with your EIN and password. You can choose a group of courses or search for a class the Course number, Class Title, Class Date or Delivery format.	<p>Where do I go to enroll for classes in STARS?</p> <ul style="list-style-type: none">Go to the website, (www.azgu.gov/stars). <p>I found the class that I needed and I enrolled myself in it. Now what?</p> <ul style="list-style-type: none">You will receive a confirmation via email with all the information related to the class. If you do not receive an email, click Account Info to verify that your email address is correct.